

**THE UNITED REPUBLIC OF TANZANIA
MINISTRY OF WORKS**



**INSTITUTE OF CONSTRUCTION TECHNOLOGY
(ICoT) - MOROGORO**

Application Form

For

**Admission to Ordinary Diploma (NTA Level 4, 5 & 6 Programmes) in Electrical
Engineering, Mechanical Engineering and Civil Engineering For Academic Year**

2025/2026

	<p>Institute of Construction Technology (ICoT) P. O. Box 963, Morogoro. Telephone +255 23 2935229/023- 29352226 Facsimile +255 23 2935227, E-mail mwti@morogoro.net</p>	<p>Attach Applicant's recent passpo rt size photo with full name behind</p>
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APPLICATION FORM FOR ADMISSION TO ORDINARY DIPLOMA (NTA LEVEL 4,5,6) PROGRAMS IN ELECTRICAL, MECHANICAL AND CIVIL ENGINEERING FOR 2025/2026 ACADEMIC YEAR

1.0 INSTRUCTIONS TO APPLICANTS:

1.1 Completion of the form:

*Read this application form carefully before filling it. Forms are to be completed in two copies using BLOCK LETTERS and be returned to the Institute through, “**The Principal; Institute of Construction Technology- ICoT, P. O. Box 963, Morogoro.**”*

1.2 Entry Requirements:

*Candidates wishing to be enrolled at the **Institute of Construction Technology-ICoT** to pursue Basic Technician Certificate (NTA Level 4 Programmes) in Electrical Engineering, Mechanical Engineering and Civil Engineering) have to fulfill the general minimum entrance requirements as stipulated here-under: -*

1.2.1 Minimum Entry Qualifications for Ordinary Diploma in (NTA Level 4,5,6 Programmes) for Electrical Engineering, Mechanical Engineering and Civil Engineering) Program: -

Must be a holder of Certificate of Secondary Education Examination (CSE) with a minimum pass of “D” grades in the following subjects; Physics/Engineering Science, Mathematics, English and any other subject. Also, a holder of National Vocational Training Certificate (NVA**) level 3 or Trade Test grade I offered by VETA with two minimum passes in non-religious subjects at Form Four will be considered as a minimum entrance qualification to NTA 4.*

A holder of NTA level 4 with a minimum of **2.0 GPA of pass grade in basic technician certificate in programme offered will be eligible for NTA Level 5*

A holder of NTA level 5 with a minimum of **2.0 GPA of pass grade in technician certificate in programme offered will be eligible for NTA Level 6*

1.2 Documents to be enclosed with: -

Complete filled in two application forms; certified copies of your post- secondary school certificate(s) and certificate(s) for Secondary school education, certified copies of your academic transcripts; A certified copy of your birth certificate; two recent passport photos; an original pay in slip of a non- refundable application fee of TSH. 20,000/-.

1.3 Dates of submission:

*The deadline for receiving applications is **10/07/2025** for Programmes in (NTA Level 4, 5 and 6). Applicants Application fee should be paid through after obtaining Control Number through the following contacts below (**item 1.4**), **Payment should be done via NMB Bank/Agent, Tigopesa and Mpesa.***

1.4 Contact address for inquires:

*Admission Office, ICoT Tel+255 23 2614098; Mob: **0653456345** /0753035348/
0717616605/0618280590/0718856255
Email mwti@morogoro.net*

2.0 APPLICANT'S PERSONAL RECORD:

- 1.1 Surname: Other names:
1.2 Date of Birth: Place of Birth:
1.3 Sex: Male { } Female { } Nationality:
1.4 Postal Address:
1.5 Email Address: Tel. no.....

3.0 PROPOSED COURSE OF STUDY (Please tick the Appropriate Course/choice)

Ordinary Diploma in Civil Engineering	
Ordinary Diploma in Electrical Engineering	
Ordinary Diploma in Mechanical Engineering	

4.0 ACADEMIC QUALIFICATIONS:

4.1 Secondary School Qualifications(<i>Certificate of Secondary Education</i>)	
School name:	
Index number:	
Year of graduation:	
Division:	
4.2 Professional Qualification(Vocational /Technical Awards)	
Institute/college name:	
Index number:	
Year of graduation:	
GPA/VC:	

Attach the copy of o-level certificate, vocational certificate, technical certificate, academic transcript and birth certificate

OTHER INFORMATION

1. PRIMARY SCHOOL EDUCATION.

- i. NAME:.....
- ii. DISTRICT.....
- iii. REGION:.....
- iv. YEAR:.....

2. NEXT OF KIN.

- i. NAME:.....
- ii. RELATION:.....
- iii. PHYSICAL ADDRESS
- iv. REGION:.....
- v. DISTRICT:.....
- vi. WARD:.....
- vii. MOBILE Tel No:.....

DECLARATION BY THE CANDIDATE:

I.....hereby certify that the information in this application form is accurate and complete.

Signature of Applicant..... Date

6.0 FOR OFFICIAL USE ONLY:

Date of receipt:.....Reference number:.....

7.0 FEE STRUCTURE FOR BASIC TECHNICIAN CERTIFICATE (NTA LEVEL 4) COURSE

7.1 Cost paid directly by students to the Institute in TZS

S/N	Description	Cost
1	Tuition fees (Full Time)	850,000
2	Hostel costs	300,000
3	Registration fee	20,000
4	Caution money	10,000
6	Medical Insurance	50,400
7	Student's identity card	10,000
8	Examination fees	50,000
9	Student NACTE fee	15,000
10	Library membership fee	10,000
11	Students organization fee	10,000
12	Student Relief Fund	5,000
13	Sport fee	15000
	TOTAL Cost (Full Time)	1,330,400.00

7.2 Cost paid direct to students by Sponsor in TZS if any

S/N	Description	Cost
1	Meal allowance (Full Time)	10,000 or more per day
2	Driving Course (Option)	190,000

Programme Requirement Details

Students are required to come with the following items

S/N	Description
1	Drawing Board and Accessories
2	Blue Overcoat
3	Gum Boots
4	2 Pairs of safety Boots
5	A Pairs of Dark Blue Overalls(mechanical)
6	Measuring tape (10m)
7	Scientific Calculator

7.3

Cost directly payable to the Students by Sponsor for IPT if any

S/N	Description	Cost
1	Industrial Practical Training (IPT) allowance	10,000 or more per day
2	Transport Allowance	If any

NB:

1. Payments shall be made once or in two installments at the beginning of the Semester.
2. Payment made to the Institute by the Students is non-refundable